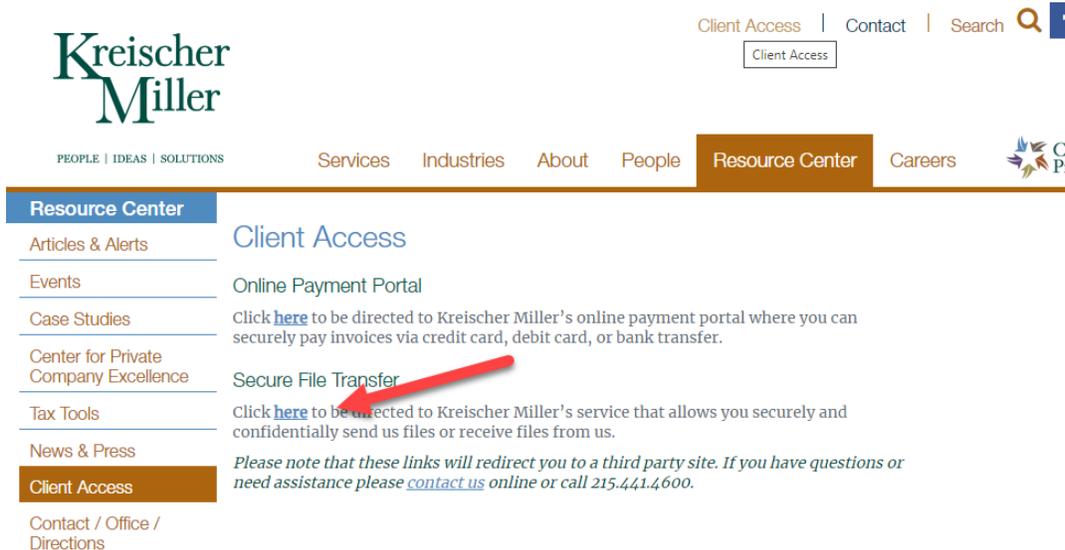**How to Send Files to Kreischer Miller's Secure File Transfer**
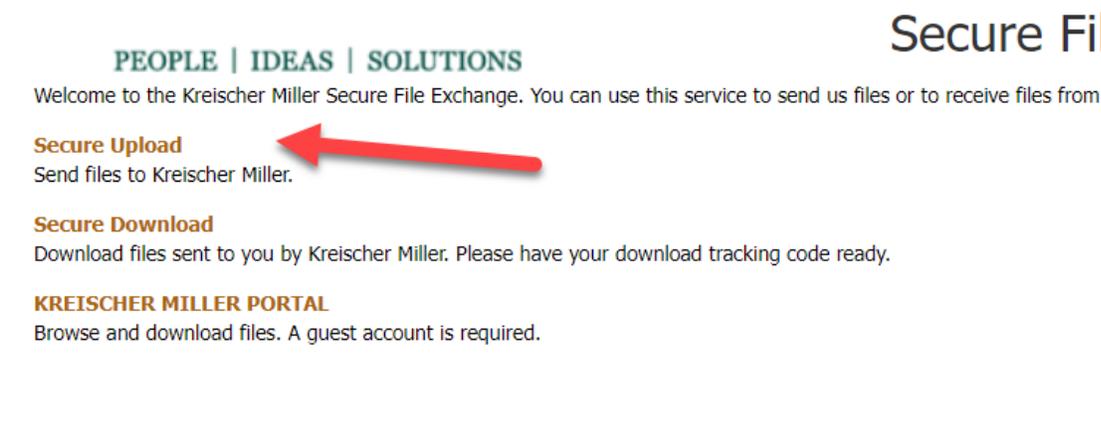
1. Navigate to www.kmco.com.
2. Click on "Client Access" link at the top middle of the page.

3. Under Secure File Transfer, click on the link to send files TO Kreischer Miller LLC

4. Click on Secure Upload

5. Enter the KMCO employee's email address and then click "Start"

PEOPLE | IDEAS | SOLUTIONS

Secure Upload

Enter the email of the recipient for this transfer

Recipient Email
jdoe@kmco.com

Start

6. Enter your (the client) information into the form and then click "select files and folders to send" via HTML5

*Your Name
Joe Business

Enter your name and email

*Your Email Address
Client@email.com

*Confirm Your Email Address
Client@email.com

Please create a message for the recipient

It's a good idea to describe exactly what you are sending and include any additional contact info.

*Subject
Enter your subject here

*Message/Description/Instructions
Please see attached per your request

Joe Business

Add a Subject and a Message.

Select delivery options

☑ **Notify me when the files have been downloaded.**

Check for notification

Select files to send (Regular Upload)
+Select a single file at a time, 2GB max size limit

Attach files: We recommend using HTLM5 for uploading

Select files and folders to send (Enhanced upload - HTML5)
+Select multiple files at once or Drag & Drop, 4GB max size limit

Select files and folders to send (Enhanced upload - Java)

Browser Requirement: The Java enhanced uploader supports only Internet Explrer and requires Java support i

7. Click "Choose Files" and select the file you want to send OR Drag and Drop from your dekstop and then click on Send

Secure Upload

Choose files ← **1** Choose files here, or....

3 Then Send... Send

2 Drag and Drop

Drag files from your desktop on to the drop zone and hit send to upload. ←